

BOARD OF DIRECTORS RECRUITMENT

MISSION STATEMENT

To lead a relationship-based, data informed collaborative network to advance racial equity and create healthy learning opportunities for all children throughout the Renton Innovation Zone.

ABOUT US

The Renton Innovation Zone Partnership (RIZP) was formed in 2017 to support the Renton School District's initiative, Renton Innovation Zone. We are an organization that plays a convener role for over 30 non-profits and agencies who have a geographical focus on Skyway-West Hill and Sunset-Highlands Neighborhoods. We support students and families of the following 4 elementary schools: Bryn Mawr, Campbell Hill, Highlands and Lakeridge.

The Renton Innovation Zone Partnership is an operations support partner under Rooted in Vibrant Communities (RVC), a 501 (c)(3) organization, who oversees our Accounting, HR and other core operational functions.

RECRUITING APPLICANTS WITH EDUCATION AND/OR EXPERIENCE IN THESE AREAS:

Advocacy & Policy

- Experience using advocacy strategies and campaigns
- Assist with RIZP's expanded board participation in advocacy to help support mission
- Connect RIZP staff and partners with key decision makers

Communications

- Increase RIZP's awareness through effective branding and communications
- Collaborate on strategies to improve outreach, increase access and leverage resources

Development

- Assist in growing the financial health of RIZP
- Develop and oversee implementation of a fundraising plan to ensure RIZP's sustainability
- Work with Communications staff and/or board member on implementing fundraising plan

Finance/Accounting

- Oversee financial health of RIZP
- Provide meaningful oversight of RIZP's finances and financial lens to strategic planning and decision making.

Housing

- Knowledge in residential real estate, property management and/or affordable housing
- Guidance in significant real estate decisions, such as a capital campaign or major leasing decisions

Legal

- Provide guidance in relevant legal issues as a part of strategic planning and decision-making
- Provide guidance about when outside legal counsel might be necessary

Organizational Development

- Evaluate Exec Director's work and the work of the board
- Guidance on strategic planning and decision making

RESPONSIBILITIES

- Provide strategic guidance on the direction and strategies the RIZ Partnership will implement.
- Work with staff, board, community, and other partners to effectively implement the RIZP Improvement Plan.
- Actively help to secure the financial resources necessary for RIZP to achieve its mission.
- Attend events and participate in special projects as needed.
- Read board materials in advance of board meetings and to come prepared to ask questions and participate in discussions.
- Board members are expected to responsibly represent RIZP to their respective communities and to advocate for RIZP's mission, programs, and services as appropriate.
- Evaluate the Executive Director's effectiveness in implementing the strategic plan and outcomes set forth within the RIZP Improvement plan.
- Assist the board in carrying out its fiduciary responsibilities.

EXPECTATIONS

- **Meetings:** Board will meet once a month
- **Time:** of meeting will be a weekday evening or weekend morning
- **Location:** 451 SW 10th St, Renton, WA 98057 Virtual meeting options are available
- **Food:** will be provided by RIZP
- **Workload:** anticipate 6-10 hours per month, including meeting time and may vary depending on responsibilities, event planning or special projects
- **Commit:** two years of volunteer service on the board
- **Attend:** at least 10 of 12 meetings in a 12 month period

QUALIFICATIONS

- Strong connection to Skyway-West Hill or Sunset-Highlands neighborhoods
- Understanding of the needs of communities of color, especially around Education, Youth Development, Affordable Housing or Immigrant/Refugee experiences
- Commitment to diversity, cultural competency, and equity
- Understanding of organizational development and focus on RIZP's growth
- Ability to work respectfully with partners and systems level organizations
- Current RIZ parents/guardians who have experience in any of the above area will be prioritized
- Authentic representation from Communities of Color

PROCESS

1. Potential names are brought forward at Partnership Steering Committee meetings
2. Executive Director meets with candidates
3. Candidate fills out board member application
4. Inaugural Board member names are brought forward at Partnership Steering Committee meeting for approval
5. Board member is welcomed at inaugural meeting
6. Future Board of Directors will be approved by the RIZP Board

CONTACT

If you or someone you know is interested in joining the Renton Innovation Zone Partnership's Board of Directors, please contact Ryan Quigtar - rquigtar@rizpartnership.org.